DATA PROTECTION SCHEME WORKING GROUP (DPSWG)

Proposed Amended Terms of Reference
(Ref: 5th DPSWG Meeting, Monaco, 31 Aug – 1 Sept 06)

1. Objective
To develop and maintain an IHO ENC data protection scheme.

2. Authority
This Working Group (WG) is a subsidiary of the IHO CHRIS. Its work is subject to IHO CHRIS approval.

3. Procedures
a) The WG should:
   (i) maintain the IHO data protection scheme by preparing and promulgating maintenance documents based on operational feedback from users when required;
   (ii) review relevant international standards and specifications and advise CHRIS accordingly;
   (iii) consider new topics as instructed by CHRIS and advise CHRIS accordingly and/or draft the relevant maintenance documents;
   (iv) draft new editions of the IHO data protection scheme as instructed by CHRIS;
   (v) provide support to users on the implementation and operation of the IHO data protection scheme as required.

b) The WG will liaise and harmonise with other international ECDIS-related bodies as appropriate;

c) The WG should work by correspondence, and use group meetings, workshops or symposia only when required.

d) The WG should identify a work programme for each year, including expected time frame.

4. Composition and Chairmanship
a) The WG shall comprise representatives of IHO Member States (M/S), Expert Contributors and Accredited NGIO Observers.

b) Decisions should generally be made by consensus. If votes are required on issues or to endorse proposals presented to the WG, only M/S may cast a vote. Votes
shall be on the basis of one vote per M/S represented.

c) Expert Contributor membership is open to entities and organisations that can provide a relevant and constructive contribution to the work of the WG.

d) The WG shall be chaired by a representative of a M/S. The length of tenure of the Chair and Vice-Chair is governed by IHO Technical Resolution T1.1.

e) Expert Contributors shall seek approval of membership from the Chairman.

f) Expert Contributor membership may be withdrawn in the event that a majority of the M/S represented in the WG agree that an Expert Contributor’s continued participation is irrelevant or unconstructive to the work of the WG.

g) All members shall inform the Chairman in advance of their intention to attend meetings of the WG.

h) In the event that a large number of Expert Contributor members seek to attend a meeting, the Chairman may restrict attendance by inviting Expert Contributors to act through one or more collective representatives.