

**THIRD MEETING OF THE WORLDWIDE ENC DATABASE WORKING GROUP
(WENDWG3)
13-14 May 2013, IHB, Monaco**

AGENDA AND TIMETABLE (Rev 1)

Monday 13 May	RENC HARMONIZATION SUB-GROUP (RHSG2) Meeting
1000	<ol style="list-style-type: none"> 1. Welcome and Introductions 2. Adoption of RHSG1 minutes 3. Review of actions from RHSG 4. Discussion on progress made, including: <div style="margin-left: 40px;"> Update on IC-ENC / PRIMAR Cooperation Programme IHO RENC model options Barriers to RENC membership </div> 5. Summary and work plan 6. Agree report to WENDWG3 7. Any other Business
1200	End of the meeting

Monday 13 May	DAY ONE OF WENDWG3
1400	<ol style="list-style-type: none"> 1. Opening and Administrative Arrangements <i>Docs: WENDWG3-01A List of Documents, by IHB</i> <i>WENDWG3-01B List of Participants, by IHB</i> <i>WENDWG3-01C WENDWG Membership, by IHB</i> <i>WENDWG3-01D Terms of Reference for WENDWG (Amendment 1), by IHB</i> <i>WENDWG3-01E Observations on the draft Terms of Reference, by USCHC</i>
1430	<ol style="list-style-type: none"> 2. Approval of Agenda <i>Doc: WENDWG3-02 Agenda and Timetable, by IHB</i>
1445	<ol style="list-style-type: none"> 3. Matters arising from Minutes of WENDWG2 Meeting <i>Docs: WENDWG3-03A Minutes of WENDWG2, by IHB</i> <i>WENDWG3-03B Status of Actions List from WENDWG2, by IHB</i>
1530	Group Photo followed by Coffee Break
1600	<ol style="list-style-type: none"> 4. Guidelines for the implementation of the WEND principles <i>Docs: WENDWG3-04A Guidelines Drafting Group Report, by Task Group</i> <i>WENDWG3-04B Concept Paper for Cartographic Boundary, by EAHC</i>
1700	<ol style="list-style-type: none"> 5. WENDWG Risk Assessment Tool Task Group (Terms of Reference, conclusions, etc) <i>Doc: WENDWG3-05 Risk Assessment Tool, by Task Group</i>

1730	<p>6. ENC Issues (Gaps, Overlaps and Poor Quality Source Data) and their Potential Impact</p> <p><i>Docs: WENDWG3-06A ENC Issues (Gaps, Overlaps and Poor Quality Source Data) and their Potential Impact, by UK</i></p> <p><i>WENDWG3-06B Summary of Canada's Analysis of WENDWG Report on Ports with No coverage at Large Scale ENC coverage (Usage Bands 4 - 6), by Canada</i></p>
1800	<p>7. Policy and procedures to verify consistency between ENCs and the corresponding paper charts</p> <p>UK will lead the discussion.</p>
1830	END OF DAY ONE
1900 - 2030	Reception at the IHB

Tuesday 14 May	DAY TWO OF WENDWG3
0830	8. Capacity Building Project for short-term Secondments to RENCs
0900	<p>9. Development of a policy to address the withdrawal of ENCs after they are issued</p> <p><i>Doc: WENDWG3-09 Development of a policy to address the withdrawal of ENCs after they are issued, by Task Group</i></p>
1000	10. Development of a Performance Monitoring Procedure
1030	Coffee Break
1100	<p>11. The requirement for an IHB ENC reference (library) collection</p> <p><i>Docs: WENDWG3-11A Establishment of a standardised IHO ENC metadata resource to provide consistent and up-to-date data for web services, by IHB</i></p> <p><i>WENDWG3-11B Circular Letter 51/2012, by IHB</i></p>
1230	Lunch
1400	<p>12. Development of an IHO RENC/WENC</p> <p><i>Doc: WENDWG3-12 Development of an IHO/RENC, by RHSG</i></p>
1430	13. Development of the 2013 WENDWG Work Programme (Chair)
1500	14. Review of the Actions (Secretary)
1530	Coffee Break
1550	<p>15. Preparation of the WENDWG3 Report to IRCC5 (Chair)</p> <p>a) Revised Guidelines for the Implementation of the WEND Principles</p> <p>b) Proposal for a Risk Assessment Tool</p> <p>c) ENC Issues (Gaps, Overlaps and Poor Quality Source Data) and their Potential</p>

	<p>Impact</p> <p>d) Policy and procedures to verify consistency between ENC's and the corresponding paper charts</p> <p>e) Development of a policy to address the withdrawn of ENC's after they are issued</p> <p>f) Proposal of a Performance Monitoring Procedure</p> <p>g) Progress report and recommendations concerning the IHB ENC reference (library) collection</p> <p>h) Proposal of a Capacity Building Project for Short Secondments to RENCs</p> <p>i) Way forward RENC/WENC development</p>
1610	16. Any other business (All)
1620	<p>17. Election of the next Chair and Vice Chair</p> <p><i>Doc: WENDWG3-17 List of Candidates, by IHB</i></p>
1630	END OF THE MEETING