



INVITATION TO ATTEND THE 5th S-130 PROJECT TEAM

VTC, 13 & 14 March 2023

28 February 2023

Dear Members of the S-130 Project Team,

1. As agreed during the last S-130PT4 meeting in November 2022, we will hold the 5th Project Team meeting on **13 and 14 March 2023**, commencing at 13:00 until 15:00 (UTC+1/CET) as a remote online meeting.
2. The meeting registration has been opened through the IHO Online Registration system at <https://online.iho-khoa.kr/registration>.
3. Please submit your intention to join by **2 March 2023**. You will then receive the meeting link close to the meeting day.
4. Please find the draft agenda to the meeting in Annex A of this document.
5. We invite you to provide papers or agenda items if desired to have a discussion for this

Yours sincerely,

Britt Lonneville
S130PT Chair

Annex A S130PT5 Draft Agenda

13-14 March 2023, (13:00 – 15:00, UTC+1, CET) / VTC Event

DRAFT AGENDA v1

Agenda item	Title	Lead	Remarks
1. Opening and Administrative Arrangements			
S130PT5-1	Opening and Welcome	Chair	
2. Approval of Agenda			
S130PT5-2	Agenda	Chair	
S130PT5-2.1	Status of List of Actions and Decisions from S-130PT4	IHO Sec.	
3. Work Items			
S130PT5-3.1	Application Schema <ul style="list-style-type: none"> - Presentation updated Application Schema - Presentation proposed GI registry definitions for new terms - Presentation updated sample dataset for discussion and decision on MRN concept 	SSG Leader SSG Leader JP (IIC)	
S130PT5-3.2	Product Specification <ul style="list-style-type: none"> - Discussion on current draft version - Discussion on data quality elements - Discussion on relevant metadata elements 	Chair Vice-Chair JP (IIC)	
S130PT5-3.3	Feature Catalogue <ul style="list-style-type: none"> - Discussion on current draft version 	JP (IIC)/All	
S130PT5-3.4	Data Classification and Encoding Guide <ul style="list-style-type: none"> - Discussion on current draft version 	Chair/All	
S130PT5-3.5	Discussion on sample and final dataset, including: <ul style="list-style-type: none"> - Recommendations about producer of final dataset - Number of versions to be produced 	All	
S130PT5-3.6	Discuss proposed timeline and work plan for S-130PT for submission to HSSC-15	All	
S130PT5-3.7	Discussion on assignment of tasks to Project Team, Sub-Groups or others		
S130PT5-3.8	Discussion on navigational purpose of S-130 Product Specification	All	
S130PT5-3.9	Discussion on need for Portrayal Catalogue for S-130 Product Specification	All	
S130PT5-3.10	Discussion on shift towards SharePoint as an editing tool	All	
4. Any Other Business (AOB)			
S130PT5-4.1	AOB	IHO Sec.	
S130PT5-4.2	Group Photo	Chair	
5. Date and Venue of Next Meeting			
6. Review Action Items			
S130PT5-6	Review Action items	IHO Sec.	
Close			