

**1st meeting of the MASS PT Minutes
10 Dec 2021 – VTC (MSTEAMS)
11:00 – 14:00 (GMT)**

Proposed Agenda

Ref	Item	Lead
1.0	Welcome and Introductions	Chair
2.0	Why the need for the MASS PT	Chair
3.0	Scope of MASS PT	Chair
4.0	MASS PT plan discussion	All
5.0	Discuss ways of working and meeting frequency	All
6.0	Any Other Business	All
7.0	Date of next meeting	IHO - Sec

1.0 Welcome and introduction.

Mark Casey (Chair) introduced himself and welcomed members to the IHO MASS PT inaugural VTC meeting, and presented the proposed Agenda. Each member was then asked to present himself (herself).

Brazil	Magno Edson Obino Rodrigo
Canada	Annie Biron (Secretary)
China	Sun Dongli (Vice-Chair) Hu Qinyou
Danmark	Jakob Christensen
Finland	Mikko Hovi Valtteri Laine
France	Amandine Lefrancois
Iran	Mehdi Mousavi
Japan	Kentaro Kaneda
Norway	Edward Hands
Korea	HyunSoo CHOI
Sweden	Lars Gast
UK	Mark Casey (Chair) Neil Salter
USA	Rob Downs

	Al Armstrong Fred Sanders
IHO	Sam Harper

2.0 Why the need for MASS

Mark Casey made a presentation to expose the context surrounding the IHO MASS PT objectives and scope.

3.0 Scope of MASS PT

Members were invited to comment and discuss the scope of IHO MASS PT as described in the presentation (last slide).

ACTION-20211210-1: Mark Casey

Connect with the Chair of the Sub-Committee on the World-Wide Navigational Warning Service (WWNWS-SC) (Christopher G JANUS (USA)) to validate how IHOMASSPT is to address Maritime Safety Information (MSI) services. (suggestion from A. Lefrancois).

4.0 IHO MASS PT Plan

Mark Casey presented the IHO MASS PT proposed plan. Members were invited to comment.

DECISION-20211210-1:

The plan was accepted and endorsed as presented.

5.0 Discuss ways of working and meeting frequency

Mark Casey proposed that the IHO MASS PT meet virtually every 2 months to ensure steady reporting. Members were invited to comment.

DECISION-20211210-2:

The proposition was accepted and endorsed as presented.

6.0 Any Other Business

ACTION-20211210-2: Mark Casey

Verify if the creation of a group is possible in MSTEAM in order for members to upload and access work documents. Other options are Slack, Google drive, Drop box.

7.0 Date of Next meeting

DECISION-20211210-3:

The next meeting will be held virtually on MSTEAMS, February 25th 2022, 11:00 – 14:00 (GMT).

ACTION-20211210-3: All member states

Provide information related to WP2 to WP6 for next meeting, as well as promoting WP7 whenever possible. Member states are requested to submit documentation at least the day of the meeting, and share with the group a summary of their findings. Complete information should be submitted in a document format.

ACTION-20211210-2: Mark Casey

Share the recording of the meeting with members.