



IHO File No S1/6200/C-6

COUNCIL CIRCULAR LETTER
03/2022
15 June 2022

**CALL FOR COMMENTS ON THE PROPOSALS TO BE CONSIDERED
AT THE 6th MEETING OF THE IHO COUNCIL (C-6) AND PRELIMINARY
ORGANIZATIONAL ARRANGEMENTS**

References:

- A. Council Circular Letter 02/2022 dated 03 May – *Announcement of the sixth meeting of the IHO Council and provisional agenda.*
- B. Rules of Procedure of the IHO Council - *Rule 7 and Rule 18.*
- C. IHO Resolution 8/1967 as amended – *Procedure for considering proposals submitted by Member States ... to the Council.*
- D. IHO Resolution 12/2002 as amended – *Planning Cycle.*

Dear Hydrographer,

1. As reported in Reference A, the 6th Meeting of the IHO Council (C-6) will be held at the IHO Secretariat in Monaco from Tuesday 18 to Thursday 20 October 2022 and will be focused on the preparation of the Council's report and proposals to the 3rd Session of the Assembly in accordance with the Planning Cycle (Reference D).
2. It was also indicated in Reference A (paragraphs 1 and 11 refer), that a decision for having either a face-to-face or a virtual meeting, would be made early June. This Council Circular Letter provides you with more information on the final arrangements decided for C-6.
3. Recognizing that the evolution of the pandemic continues to affect only a very limited number of IHO Member States having a seat at the Council, noting that together with the IHO Member States registered for in-person participation to date, the quorum (Reference B, Rule 18 refers) will certainly be met under the condition that Council Members do not object on the online participation of the minority of Council Members who cannot confirm their physical presence yet. Under these circumstances, it is planned to have a real face-to-face meeting however including, by exception, the online participation of the remaining Council Members with the same rights that they would have if physically present.

4. Under these conditions, it is proposed to hold C-6 for three full days through 6 plenary sessions as depicted in the table below.

C-6 (UTC+2, CEST)		
Monday 17 October	15:00 – 16:00	Rapporteurs and précis-writers briefing
Monday 17 October	16:00 -18:00	Informal voluntary gathering, open optional brainstorming session, VTC testing (<i>on request</i>)
Tuesday 18 October	C-6 Session 1, 09:30-12:30	C-6 Session 2, 14:00-17:00
Wednesday 19 October	C-6 Session 3, 09:30-12:30	C-6 Session 4, 14:00-17:00
Thursday 20 October	C-6 Session 5, 09:30-12:30	C-6 Session 6, 14:00-17:00

5. This Council Circular Letter is also to remind you that, in accordance with Reference B (Rule 7 refers), the deadline for submitting proposals is **18 July 2022**. All documents received after the deadline will be considered as information papers only.

6. In order for the IHO Secretariat to prepare the C-6 *Red Book* and make it available on the C-6 webpage at least two months before the opening day of the meeting of the Council (in accordance with Reference B), Member States are invited to monitor the updates made on the list of proposals on the C-6 webpage on a regular basis and to forward any comments that they may have, so they reach the IHO Secretariat (by e-mail: cl-lc@iho.int, Word version in arial font preferable or converted pdf file) **no later than 9 August 2022** (“...ten weeks before the opening...”, in accordance with Reference C, paragraph 1).

7. To facilitate the preparation of the organization of C-6 and based on the experience from previous Council meetings, Member States having a seat at the Council are also invited to nominate rapporteurs by email to: yes.guillam@iho.int, **by 9 August 2022**. Instructions for rapporteurs will be provided on request. For planning purposes, it should be noted that the rapporteur(s) in charge of Thursday sessions 5 and 6 may need to work with the IHO Secretariat until Friday afternoon (close of business), when the summary report/proceedings from the précis-writers for these two last sessions become available for checking and validation.

Yours sincerely,



Mathias JONAS
Secretary-General

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