



IHO File No. S1/6200/C-3

**COUNCIL
CIRCULAR LETTER 03/2019
25 June 2019**

**CALL FOR COMMENTS ON THE PROPOSALS TO BE CONSIDERED
AT THE 3rd MEETING OF THE IHO COUNCIL AND PRELIMINARY ORGANIZATIONAL
ARRANGEMENTS**

References:

- A. Council Circular Letter 01/2019 dated 09 June – *Announcement of the third meeting of the IHO Council and provisional agenda*
- B. Rules of Procedure of the IHO Council - *Rule 7*
- C. IHO Resolution 8/1967 as amended¹ – *Procedure for considering proposals submitted by Member States...to the Council*

Dear Hydrographer,

1. As announced in Reference A, the 3rd meeting of the IHO Council (C-3) will be held at the IHO Secretariat in Monaco from Tuesday 15 to Thursday 17 October 2019. It is also reminded that, in accordance with Reference B, the deadline for submitting proposals is **15 July 2019**. All documents received after the deadline will be considered as information papers only.
2. In accordance with Reference C, proposals and supporting documents from the Member States, the Secretary-General, and reports from the subsidiary organs are being uploaded on the C-3 webpage (www.iho.int >...> Council > C-3 > [Documents](#)), as soon as they are received.
3. In order for the IHO Secretariat to prepare the C-3 *Red Book* and make it available on the C-3 webpage at least two months before the opening day of the meeting of the Council (in accordance with Reference B), Member States are invited to monitor the updates made on the list of proposals on the C-3 webpage on a regular basis and to forward any comments that they may have, so they reach the IHO Secretariat (by e-mail: cl-lc@iho.int, Word version in arial font preferable or converted .pdf file) **no later than 6 August 2019** (“...ten weeks before the opening...”, in accordance with Reference C, paragraph 1).
4. The IHO Secretariat would like to take this opportunity to remind IHO Member States to register their intended participation in the meeting via the IHO website as indicated in Reference A (www.iho.int >...> Council > C-3 > [Registration](#)) and to make their own accommodation arrangements as early as possible.
5. To facilitate the preparation of the organization of C-3 and based on the experience from C-1 and C-2, Member States having a seat at the Council are also invited to nominate rapporteurs by email to: yes.guillam@iho.int, **by 15 August 2019**, instructions for rapporteurs available on request. Rapporteurs can be registered as part of their delegation in addition to the official representative. For planning purposes, it should be noted that the rapporteur in

¹ IHO CL 21/2018 refers.

charge of the Thursday 17 October morning session, might need to work at the IHO Secretariat in the morning on Friday 18 October, when the summary report/proceedings from the précis-writers for this last session become available for checking and validation.

Yours sincerely,



Mathias JONAS
Secretary-General

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